

# EPISCOPAL

APPLICATION MATERIALS

# WELCOME!

We are pleased with your interest in Episcopal and trust that the admission process will serve you well. Every effort is made to deal fairly with each applicant and to do everything possible to enroll the students who will best benefit from our academic and extracurricular programs.

If during the admission process we can assist you in any way, please do not hesitate to contact the Admissions Office.

Thank you for considering Episcopal.

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## INSTRUCTIONS

### *Application Information and Fee*

Please complete and return the applicant information form to the Admissions Office. A nonrefundable \$85.00 application fee must accompany each child's application.

### *Parents Questionnaire*

Complete the questionnaire carefully and thoroughly and mail it to the Admissions Office.

### *Teacher Evaluations*

If your child is applying for **grades 1-5**, please give the Lower School Teacher Evaluation to your child's current primary teacher and ask that it be returned directly to the Admissions Office in the envelope provided.

Applicants to **grades 6-12** should provide current year Math and English teachers with the appropriate teacher evaluation forms and ask that they be mailed directly to the Admissions Office.

### *Student Questionnaire*

Students applying for **grades 6-12** must complete this questionnaire and return it to the Admissions Office.

### *The Episcopal Code*

Students applying for **grades 9-12** should read and respond to information about Episcopal's Honor Code and Council and return it to the Admissions Office.

### *School Transcript/Grade Report*

Provide Episcopal with the most recent academic transcript from your child's current school by completing the transcript release form and **sending it to the current school**.

### *Testing*

#### *Grades 1-12*

All applicants must take achievement tests administered at Episcopal. Please schedule your student for testing by calling the Admissions Office to reserve a space for a date.

### *Campus Visits/Tours*

Prospective families are invited and encouraged to visit our campus at one of our Open Houses (listed on the enclosed calendar) or on an individual tour. You may call the Admissions Office to schedule a convenient time to see the campus. We recommend visits for students applying for grades 6-12.

### *Birth Certificate*

Please include a copy of your child's birth certificate with the application.

### *Financial Assistance*

Episcopal offers financial assistance to admitted applicants on a need basis. Families wishing to apply for financial assistance should complete the enclosed financial aid form and return it with the application.

### *Academic Scholarships - Entering Ninth Graders*

The Episcopal Board of Trustees annually awards up to ten scholarships on the basis of academic merit to students entering the ninth grade. Five scholarships may be awarded to current Episcopal students and five to new applicants. Applicants must have at least a 3.5 grade point average in an academically challenging curriculum. Please contact the Admissions Office for additional information.



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*Episcopal High School of Baton Rouge, Inc.'s admission policy for qualified students is administered without regard to race, color, religion, gender, national and ethnic origin or disability. However, priority for admission may be granted to Episcopalians and/or children of Episcopalians, as authorized by applicable law.*

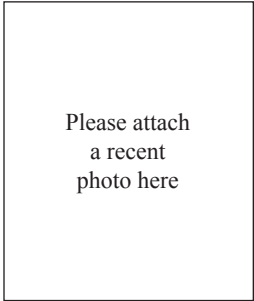
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# APPLICATION FOR ADMISSION

Applicants for Grades 1-12



Episcopal  
Lower School  
Middle School  
Upper School



Applying for Academic Year \_\_\_\_\_ - \_\_\_\_\_

Applying for Grade \_\_\_\_\_

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## APPLICANT INFORMATION

Full Name of Applicant \_\_\_\_\_  
last first middle (preferred name)

Telephone (\_\_\_\_) \_\_\_\_\_ Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Birthdate \_\_\_\_\_ SSN \_\_\_\_\_  Male  Female

Religious Affiliation \_\_\_\_\_ Home Church \_\_\_\_\_

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## FAMILY INFORMATION

### Father:

Name \_\_\_\_\_

Home Address \_\_\_\_\_  
(if different from above)

Telephone (\_\_\_\_) \_\_\_\_\_

Employer/Company Name \_\_\_\_\_

Position/Title \_\_\_\_\_

Business Address \_\_\_\_\_

Business Telephone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

College Attended \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Professional/Graduate School \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Check if appropriate:

- Parents separated\*  Father deceased
- Parents divorced\*  Mother remarried
- Mother deceased  Father remarried

### Mother:

Name \_\_\_\_\_

Home Address \_\_\_\_\_  
(if different from above)

Telephone (\_\_\_\_) \_\_\_\_\_

Employer/Company Name \_\_\_\_\_

Position/Title \_\_\_\_\_

Business Address \_\_\_\_\_

Business Telephone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

College Attended \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Professional/Graduate School \_\_\_\_\_

Degree \_\_\_\_\_ Year \_\_\_\_\_

Applicant lives with:

- Mother & Father  Legal Guardian
- Mother  Stepmother
- Father  Stepfather

\*If parents are divorced or separated, to whom should admissions correspondence be sent? \_\_\_\_\_

## FAMILY INFORMATION *(Continued)*

Relatives who have attended Episcopal include:

<i>Name</i>	<i>Relationship</i>	<i>Dates Attended</i>	<i>Graduation Date</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list the names of sisters and/or brothers below:

<i>Name</i>	<i>Birthdate</i>	<i>Current School</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## SCHOOL INFORMATION

Present School \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_  
*City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip* \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Principal or Head of School \_\_\_\_\_

Last three schools attended:

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Has the applicant previously applied to Episcopal?  Yes  No If yes, what year? \_\_\_\_\_

I hereby certify that to the best of my knowledge all information contained in this application and any supporting documentation is complete and correct. I understand that the inclusion of false information or the omission of information may result in the denial of the application or, if the student has been accepted or enrolled, dismissal from Episcopal.

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_









# ENGLISH TEACHER EVALUATION

**CONFIDENTIAL**

Applicants for Grades 6-12

Applicant's Name \_\_\_\_\_  
first middle last

Application for Grade \_\_\_\_\_ School Year \_\_\_\_\_

### To the Teacher:

Thank you for taking the time to complete this evaluation. The student listed above is a candidate for admission to Episcopal. Episcopal is an independent, college preparatory school for students in grades pre-K-12. Your thoughtful and candid evaluation of the applicant will be of great assistance. We understand the difficulty in evaluating a student and are aware that children are constantly growing, changing, and developing. The assessments that you supply *will be confidential* and will not become part of the student's permanent record.

Teacher's Name \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

Course Title \_\_\_\_\_

Level (Standard, Accelerated, Honors, AP) \_\_\_\_\_

What text(s) are you currently using? \_\_\_\_\_

**Please indicate in the following categories where the applicant ranks in comparison with other students you have taught.**

### Academic/Personal Traits

<i>Academic creativity</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Intellectual aptitude</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Study habits</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Academic initiative</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Inquisitive intellect</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Leadership qualities</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Participation in class discussions</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Respect for others</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Ability to organize</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Level of maturity</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Self confidence</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Reaction to constructive criticism</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Sense of humor</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Relationship with peers</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Level of motivation</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Rapport with adults</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Willingness to accept a challenge</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor



# MATH TEACHER EVALUATION

**CONFIDENTIAL**

Applicants for Grades 6-12

Applicant's Name \_\_\_\_\_  
first middle last

Application for Grade \_\_\_\_\_ School Year \_\_\_\_\_

*To the Teacher:*

Thank you for taking the time to complete this evaluation. The student listed above is a candidate for admission to Episcopal. Episcopal is an independent, college preparatory school for students in grades pre-K-12. Your thoughtful and candid evaluation of the applicant will be of great assistance. We understand the difficulty in evaluating a student and are aware that children are constantly growing, changing, and developing. The assessments that you supply *will be confidential* and will not become part of the student's permanent record.

Teacher's Name \_\_\_\_\_  
School \_\_\_\_\_  
School Address \_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_

Course Title \_\_\_\_\_  
Level (Standard, Accelerated, Honors, AP) \_\_\_\_\_  
What text(s) are you currently using? \_\_\_\_\_

Please give a brief description of areas/topics covered. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What level of mathematics do you recommend for this student next year? \_\_\_\_\_

**Please indicate in the following categories where the applicant ranks in comparison with other students you have taught.**

**Academic/Personal Traits**

<i>Academic creativity</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Intellectual aptitude</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Study habits</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Academic initiative</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Inquisitive intellect</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Leadership qualities</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Participation in class discussions</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Respect for others</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Ability to organize</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Level of maturity</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Self confidence</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Reaction to constructive criticism</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Sense of humor</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Relationship with peers</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Level of motivation</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Rapport with adults</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor
<i>Willingness to accept a challenge</i>	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Poor

**MATH TEACHER EVALUATION** *(Continued)*

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**Please comment on the following:**

1. Student's performance compared with his/her ability.

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2. Describe any special or unusual characteristics, strengths, or weaknesses that may be relevant to the student's performance.

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3. Additional comments \_\_\_\_\_

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4. How long have you known the applicant? \_\_\_\_\_

5. I recommend this candidate:     with great enthusiasm             with confidence             with some confidence  
    with reservations                     I do not recommend

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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*Again, many thanks for your assistance in providing us with this information. Please mail this form to the Admissions Office.*

# STUDENT QUESTIONNAIRE

Applicants for Grades 6-12

The candidate should complete this form in his or her own handwriting with no assistance.

Name \_\_\_\_\_

What do you like to be called? \_\_\_\_\_

Birthdate \_\_\_\_\_ Current Grade \_\_\_\_\_

Academic subjects of greatest interest to you \_\_\_\_\_

Academic subjects of least interest to you \_\_\_\_\_

List any academic awards or honors in the last two years \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Please respond to the items below with special emphasis on your significant activities of the last two years.

Be as specific as possible.

1. Music, Drama, Art, Writing \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

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2. Athletics \_\_\_\_\_

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3. Other activities or organizations in school, church or community (include positions of responsibility) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Episcopal**

3200 Woodland Ridge Blvd. Baton Rouge, LA 70816 225.753.3180 FAX 225.756.0507

## TRANSCRIPT RELEASE

Applicants for Grades 2-12

### PARENT INSTRUCTIONS:

Please complete and submit this form to an official or registrar at your child's school. The sending school must return the form with an official school transcript and standardized test scores. The transcript should include at least the first semester's grades for the current year.

Applicant's Name \_\_\_\_\_  
*first* *middle* *last*

Birthdate \_\_\_\_\_ Application for Grade \_\_\_\_\_

I hereby authorize the release of the information mentioned above to Episcopal.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

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### REGISTRAR INSTRUCTIONS:

This student has applied for admission to Episcopal. Please send a complete transcript, current year-to-date grades, *and* standardized test scores directly to our school.

*Thank you for your assistance in this matter.*

Please return this form to:

**Admissions Office  
Episcopal  
3200 Woodland Ridge Blvd.  
Baton Rouge, LA 70816**

**Episcopal**

3200 Woodland Ridge Blvd. Baton Rouge, LA 70816 225.753.3180 FAX 225.756.0507

# APPLICATION CHECKLIST

Grades 1-12

The following is a checklist provided to assist you in managing the application process.

- Application Form
- Application Fee (\$85)
- Admission Testing
- Transcript Release
- Teacher Evaluation(s)
- Parent Questionnaire
- Student Questionnaire (Grades 6-12)
- Episcopal Code (Grades 9-12)
- Birth Certificate

## ADMISSIONS POLICY

Episcopal actively seeks to enroll students who will benefit from and contribute to its college preparatory program. Students are selected for admission on the basis of academic potential, developmental maturity, school achievement, and readiness for the school's program. In assessing applicants for enrollment, Episcopal's admissions committees consider past academic achievement, results of aptitude and achievement testing, a writing sample and teacher recommendations. Decisions to enroll are based on multiple criteria including:

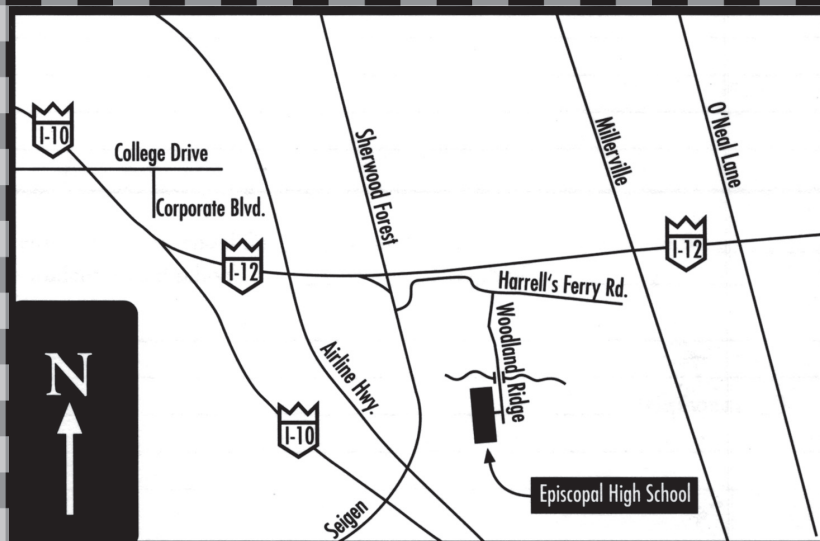
- affiliation with the school
- diversity and gender balance
- appropriateness of the match between the family and the school

When there are more qualified candidates than openings available, the school establishes an unranked waiting pool. If any openings occur, the admissions committee decides which candidate(s) to offer a position based on the overall profile of the class and the match between the needs and qualifications of the student with the needs of the school.

When Episcopal cannot offer a place to a child counsel is offered on other schools that may be able to accommodate the student.

### Episcopal

3200 Woodland Ridge Blvd. Baton Rouge, LA 70816 225.753.3180 FAX 225.756.0507



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Baton Rouge, LA 70816  
[www.ehsbr.org](http://www.ehsbr.org)